

Exhibitor Portal Tutorial & Timeline Overview



Agenda

Sneak Peak of DIA Lobby

Exhibit Portal Overview

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DIA Lobby





Exhibit Portal Overview





Exhibit Portal URL:

https://dia2021.mpeventapps.com/sponsor-portal/



Exhibitor Timeline

June 1: Session recording submission deadline for companies hosting an Innovation Theater and/or Spotlight Symposium.

June 3: Deadline for booth setup and completion of **Booth Giveaway Listing Form**.

Week of June 7:

- All <u>booth personnel</u> receive login information to preview their booth and make any final changes. Note: Booth Personnel must be registered to preview the booth.
- Speaker training is held for companies with sponsored sessions.
- · Booth Personnel training is held for companies with virtual booths.

June 10: Deadline for registering all Booth Personnel.

June 14: Attendees get access to the virtual platform to start making their plans two weeks before the meeting.

June 28 - July 1: 2021 Global Annual Meeting.

August: 2022 Global Annual Meeting exhibit information and timeline released.



Training Resources

Exhibitor Resource Center:

https://www.diaglobal.org/en/flagship/dia-2021/exhibits/exhibitor-resource-center







Online Exhibitor Registration

https://www.diaglobal.org/en/conference-listing/exhibit/my-exhibits

- Primary & Secondary Booth Contacts have access
- Login with your DIA credentials (different from the Exhibit Portal)
- Need login support? Contact Americas.Exhibits@diaglobal.org.

Exhibiting & Advertising Opportunities

Company Name	Event	Start Date	End Date
DIA	DIA 2021 Global Annual Meeting Exhibit	06/27/2021	07/01/2021



Online Exhibitor Registration

Exhibitor Details

Directory Listing

DIA

The MeetingPlay Exhibit Portal will launch mid-May. You will be able to submit your company description within the portal. MeetingPlay Exhibit Portal Questions? Contact DIA@SmithBucklin.com

Badge Types:

<u>Booth Personnel</u>- full access to the meeting and listed as a representative within your virtual booth. Booth Personnel can also directly access real time reporting and see how many users are active within the virtual booth.

<u>Full Meeting Registration</u>- full access to the meeting and not listed as a representative within your virtual booth.

Message Center

DIA 2021 Global Annual Meeting Exhibit Jun 27, 2021 - Jul 01, 2021 Order Number: 9005415733

Registration Deadline: Thurs, June 10

There will be no badge swapping during the event.

Reminder: If you contracted an Innovation Theater, Spotlight Symposium, and/or Solution Circle, you will need to be register your speakers.

Registration Questions? Contact Americas.Exhibits@diaglobal.org

CONTACT US

Total Badges Allotted



Full Meeting Registrations available



Booth Personnel available

Manage Badges

ADD



GLOBAL ANNUAL MEETING

VIRTUAL JUNE 27-JULY 1

Questions & Answers



Frequently Asked Questions are available in the Exhibitor Resource Center.

The Exhibit Team will update them this week with all of your great questions from today!



Thank You

This webinar recording will be shared with all participants and contacts on Wednesday, May 19.



